



INSPECTION REPORT Exterior | Retail Project

Building (Project Name): _____ Address: _____

Owner: _____

Report Submitted By: _____ Date: _____

Item	Good	Fair	Needs Attention	Comments
Roofs				
1. Type				
2. Flashing				
3. Surface (Valleys)				
4. Drainage				
5. Vents				
6. Chimney				
7. Misc. Machinery				
8. Misc. Machinery				
9. Misc. Machinery				
10. Other Roof Structures				
Walls—North				
11. Type				
12. Base				
13. Top				
14. Tuck Pointing				
15. Cracks/Gaps				
16. Join of Wall/Frames				
17. Buckling				
18. Stone Sills				
19. Terra Cotta				
20. Metal Trim				
21. Projections				
22. Coping				
23. Glass				
24. Paint				
25. Parapet Walls				
26. Other				
Walls—East				
27. Type				
28. Base				
29. Top				
30. Tuck Pointing				

Item	Good	Fair	Needs Attention	Comments
31. Cracks/Gaps				
32. Join of Wall/Frames				
33. Buckling				
34. Stone Sills				
35. Terra Cotta				
36. Metal Trim				
37. Projections				
Walls—East (cont'd)				
38. Coping				
39. Glass				
40. Paint				
41. Parapet Walls				
42. Other				
Walls—South				
43. Type				
44. Base				
45. Top				
46. Tuck Pointing				
47. Cracks/Gaps				
48. Join of Wall/Frames				
49. Buckling				
50. Stone Sills				
51. Terra Cotta				
52. Metal Trim				
53. Projections				
54. Coping				
55. Glass				
56. Paint				
57. Parapet Walls				
58. Other				
Walls—West				
59. Type				
60. Base				
61. Top				
62. Tuck Pointing				
63. Cracks/Gaps				
64. Join of Wall/Frames				
65. Buckling				
66. Stone Sills				
67. Terra Cotta				
68. Metal Trim				
69. Projections				
70. Coping				
71. Glass				
72. Paint				
73. Parapet Walls				
74. Other				
Light Wells or Court				

Item	Good	Fair	Needs Attention	Comments
75. Skylight				
76. Walls				
Exterior				
77. Landscaping				
78. Curbs				
79. Sidewalks/Stairs				
80. Railings				
81. Handicapped Access				
82. Signage				
83. Portico/Awning				
84. Trash Containers				
85. Light Fixtures				
86. Light Bulbs				
87. Light Switches/Timers				
88. Adequacy of Lighting				
Entrance				
89. Doors				
90. Hinges				
91. Locks				
92. Checks				
93. Transoms				
94. Signal Button				
95. Building Name				
96. Street Numbers				
Windows—Store				
97. Frames				
98. Transom				
99. Sash				
100. Glass				
101. Caulking				
102. Glazing				
103. Screens				
104. Hinges				
105. Sash				
106. Locks				
Loading Dock				
107. Cleanliness				
108. Fire Safety				
109. Fire Equip./Alarms				
110. Surfaces Clear/Dry				
111. Overhead Doors				
112. Locks				
113. Signal Bell				
114. Stairs/Railings				
115. Lighting				
116. Signage				
117. Painted Surfaces				
118. Trash Containers				

